

**Terms of Engagement and Fee Schedule – Bill Way Litigation, LLC**

**WILLIAM SERVISS WAY, CPCU, ARM**

**19580 W. 59<sup>th</sup> Drive, Golden, CO 80403-2212**

Please make payment to Bill Way Litigation, LLC, Tax ID# 010-42-7653

***Fee Schedule***

Flat non-refundable set-up fee	\$250 (not applied to time; fee is for set-up only)
Hourly Fee (in addition to the above)	\$450 (applies to <u>all</u> time including travel)
Out of pocket expenses	100% as incurred
Billing Frequency	Monthly as charges are incurred; Immediately following testimony

***Prerequisites to Retention***

1. Payment of set-up fee
2. A working deposit may be required (negotiable)
3. Retaining law firm's acknowledgement of receipt of attached CV
4. Retaining law firm's acceptance of the above Fee Schedule and "Terms and Conditions of Agreement"
5. Retaining law firm's agreement to cause to be paid or else to pay itself all charges within 60 days of billing. All incurred charges must be paid in full prior to deposition or trial testimony.
6. Retaining law firm will secure William S. Way's approval in advance of filing any expert designation.
7. Retaining law firm is expected to furnish all relevant documents as they are obtained and to provide all requested documents as discovery rules permit.

Please indicate your acceptance by completing the information requested below, then date, sign, and return. Thank you.

Client: (Retaining Law Firm): \_\_\_\_\_

Case Name (short version): \_\_\_\_\_

Court: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

On behalf of Client (law firm)